



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Library Trustees Minutes 04-11-2005

Robbins Library Board of Trustees
April 11, 2005

Call to Order

The meeting was called to order at 8:02 PM. Attending were trustees David Castiglioni, Patricia Deal, Barbara Muldoon, Frank Murphy, Joyce Radochia and Susan Ruderman. Katharine Fennelly was absent. Also attending were library director Maryellen Loud and assistant director Cynthia Diminture.

Approval of Minutes

The minutes of the March 16th meeting were approved with amendments on a motion by Ms. Ruderman; seconded by Ms. Radochia.

Director's Report

The Friends of Fox group plans to do a solicitation of businesses, as does the Board of Trustees. The trustees discussed their upcoming campaign.

FY06 Budget

The selectmen's meeting tomorrow night will include a discussion of the budgets. Ms. Loud will be available to answer questions. Some trustees will attend as well.

Memorial Recognition

The Board discussed a memorial for Margaret Spengler.

Request from Dallin Committee

Ms. Loud reported that the Dallin Committee may request that the portrait of Vittoria Dallin that is displayed in the Local History Room be loaned to the Cyrus Dallin Museum for a three-six month exhibit of Dallin paintings. The Board deferred a vote until a request is received in writing.

Discussion of Trust Funds and Budget Report

Ms. Muldoon reviewed the trust fund spending to date. Fifty per cent of unrestricted funds have been expended. Categories with funds remaining are: Bindery, Staff Conference/Workshops and Community Read. Forty per cent of restricted funds have been spent. Funds remain in the following areas: Audiobooks, Small Business Books, Local History Books, Reading program giveaway books, Circulating Prints and Robbins Art Fund. In the author program line, \$846 has been spent out of an allotment of \$3,000.

Sixty per cent of private fundraising monies have been spent. Ms. Loud stated that most of the under spent line items have been earmarked for spending by the end of the fiscal year. Unused money from the Staff Development line could be held in reserve for next year when the Public Library Association Conference is scheduled to be held in Boston. As a member of the town's trust fund committee, Ms. Muldoon has been reviewing the history of various library trust funds. Some have restrictions, some had to be appropriated by Town Meeting and some were outright gifts. A question was asked about whether these gift funds could be given to the library as additions to the materials budget to help in qualifying for state aid and certification. They could be used to meet the materials percentage requirement, but could not help in meeting the municipal appropriation requirement for the town. The Board will consider appropriate uses for these funds.

Russell Fund Report

Mr. Castiglioni reported that from a starting balance of \$29,974, \$22,287 was expended through the end of March. Categories still to be spent down by June 30th are Performers and Coordinator Labor.

Annual Report Flyer

Ms. Loud distributed a revised draft. The completed report will be passed out at Town Meeting.

Author Program

The author program with Christopher Castellani as the featured speaker was very well received. The trustees expressed appreciation to the staff for their assistance with the program. Ms. Loud announced that an author series with Arlington authors has been planned. Two panels with a mixture of fiction and non-fiction authors will speak in the Community Room on Thursday, June 2nd and Thursday, June 9th respectively. The Arlington Center for the Arts will co-sponsor. Mr. Murphy is in the process of arranging an author program with Lou Gorman for late May. The program will be held at Town Hall.

Other

The staff recognition luncheon will take place on Monday, June 6th. Ms. Loud reminded the trustees about the "ten favorite books" project.

Adjournment

The meeting was adjourned at 9:45 PM on a motion by Ms. Radochia; seconded by Ms. Ruderman. The next meeting will be held on Tuesday, May 17th at 7:15 PM.

Respectfully submitted,

Cynthia Diminture